**Job Description**

**Civil Society Expert**

**EU Anti-Corruption Initiative to Ukraine (EUACI)**

**Introduction**

The EUACI is launching a new phase for 2024-2027 and is looking for an experienced and committed Civil Society Expert who will be responsible for the work with civil society organizations and independent investigative media.

At the EUACI, we are making a difference in preventing and fighting corruption in Ukraine. We are working with the main anti-corruption stakeholders, namely the government and the parliament, the anti-corruption institutions, the Ministry and Agency of Restoration, and civil society and media. We provide strategic capacity building, institutional and legislative support. We are bringing the best international anti-corruption expertise to Ukraine.

If you comply with the conditions below and want to be part of a fascinating workplace with dedicated and hardworking colleagues eager to contribute to an even better society with less corruption then send us your application to [euaci@um.dk](mailto:euaci@um.dk) before *close of business* ***on 13 May 2024****.*

**The Programme**

The EUACI is a joint EU and Government of Denmark-financed programme aimed at supporting Ukraine in its efforts to reduce corruption at the national and local level through the empowerment of citizens, civil society and state institutions.

In 2024, a new phase of the EUACI is launched. The EUACI strategic objectives are that: corruption in Ukraine is reduced; Ukraine advances with anti-corruption reform; and reconstruction in war-affected areas of Ukraine is implemented within a framework that incorporates transparency, accountability and integrity.

The EUACI has four intervention areas, namely:

* Support to independent state institutions fighting and preventing corruption;
* Transparency and accountability of the reconstruction process;
* Support cities in war-affected areas in enhancing integrity in the reconstruction process;
* Civil society and media in preventing and fighting corruption.

**Description of the position**

Title: Civil Society Expert

Place of service: The EUACI office in Kyiv.

Contract: We offer a labour contract for a fulltime position with the Danish embassy.

Conditions: A salary according to qualifications and embassy staff policy and a benefit package as for embassy staff, including performance bonus, health insurance and five weeks of paid holidays.

**Reporting and accountability**

The Project Manager will work in a team of three staff members led by the Team Leader of Component 4, with active cooperation with the Deputy Head and the Head of the Programme (Programme’s leadership).

**Area of Responsibility**

The successful candidate has to:

* Contribute to the design, implementation and supervision of the EUACI grants programme.
* Organize call for proposals, facilitate their assessment, monitor implementation of CSOs’ projects supported by the EUACI and quality assure reports.
* Help to organize events for the EUACI and partner CSOs.
* Develop program updates, summaries, prepare grant agreements, check the grantees narrative reports, provide input to progress reports.
* Contribute to effective monitoring, evaluation, and reporting of programme activities.
* Facilitate a strategic dialogue between the EUACI and its CSO partners.
* Coordinate with other components to aid cohesion among program interventions and strengthen the program’s holistic approach.
* Assist with other duties as agreed with the management.

**Demand Profile/Qualifications**

* Bachelor’s Degree in Public Policy, Public Administration, Law, International relations, Political Sciences, Media or related field.
* A minimum of 3 years of demonstrated professional experience implementing, and monitoring programmes with and for CSOs, including capacity building, project and grant management.
* A minimum of 3 years of experience working for international organizations or international technical assistance programmes/projects in Ukraine would be an advantage.
* Knowledge of Ukraine’s anti-corruption reform agenda, public awareness and social accountability.
* Demonstrated experience in establishing strong working relationships with Ukrainian civil society, business community, media and state institutions.
* Strong analytical, negotiation, and communication skills.
* Strong ability to work in teams; creating an enabling environment, mentoring and developing partners and colleagues.
* Ability to work under pressure with tight deadlines, flexibility, and an entrepreneurial spirit.
* Fluency in Ukrainian and excellent English language skills is required.
* Keen sense of ethics, integrity, and credibility.

**Deadline for applications:**

Interested candidates should submit their CV and motivation letters to [**euaci@um.dk**](mailto:euaci@um.dk)**before close of business on 13 May 2024.** Please write in the email subject “Application for Civil Society Expert”.